

# Planning Agreement Offer

## Pre-Lodgement Meeting Request 23/24



If you need help lodging your form, contact us		
Email	council@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	2104
TRIM Ref.	
Last updated	June 2023
Business unit	Strategic & Place Planning
Application no.	P L M 2 0
Receipt no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

### Part 1: Applicant Details

Title	<input type="radio"/> Mr <input type="radio"/> Mrs <input type="radio"/> Ms         Other:		
First Name (no initials)			
Last Name or Company Name			
Address			Postcode
Phone			Mobile
Email (mandatory)			
Number of persons attending		Names of attendees	

### Part 2: Property Details

Address			
Suburb			
Nearest cross street			
DP/Strata plan number			Lot Number
Name(s) of owners			
Relevant Application	<input type="radio"/> Planning Proposal		Reference
	<input type="radio"/> Development Application		Reference
Council officers with previous knowledge of site/proposal (If any)			
Applicant(s) signature(s)			Date

### Part 3: Application Fee

Planning Agreement Prelodgement fee per application	\$866
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### Part 4: Description of Offer to Enter Into a Planning Agreement

### Part 5: Pre-lodgement Meeting General Details

<b>General</b>
<p>Pre-Lodgement meetings are an avenue for proponents to receive preliminary advice on the applicants offer to enter into a planning agreement with the Northern Beaches Council.</p> <p>Applicants should read "Guide to Developers" and be familiar with Council's Planning Agreement Policy and Section 7.4(2) of Environmental Planning and Assessment Act.</p>
<b>Required Information</b>
<p>All fees are to be paid at the time of making your application for a Pre-Lodgement meeting.</p> <p>For Council to accept your application you need to submit:</p> <ul style="list-style-type: none"><li><input type="radio"/> Concept drawings/maps of proposal/site analysis</li><li><input type="radio"/> General statement detailing if the offer to enter into a Planning Agreement will result in a lodgement of a Development Application / Application to amend a planning instrument, or otherwise.</li><li><input type="radio"/> 1 single electronic copy of all documentation</li></ul> <p>Please note:</p> <ul style="list-style-type: none"><li>• The above documents are required, however the level of detail will vary depending on the nature and scale of the proposal.</li><li>• The detail of written advice Council will provide in response will depend on the level of the detail of information provided by you for the pre-lodgement meeting.</li><li>• Applicants will be contacted upon receipt of the application to arrange a mutually convenient meeting date and time.</li></ul>
<p>Meetings are held with a manager and other appropriate staff. Minutes are taken and provided by Council within fourteen (14) working days of the meeting.</p> <p>Note 1: A failure to provide any of the above may result in your application being returned and Council declining to have a meeting until appropriate documents are provided.</p> <p>Note 2: The pre-lodgement service is available to all intending applicants with fees being applicable to all applications. The Manager of SPP3 will generally chair meetings, together with appropriate technical staff.</p> <p>Note 3: Council will provide written advice following the meeting. These notes will not be 'verbatim', but will highlight the issues discussed and the meeting outcome. The comments provided in the notes will not be modified after being issued.</p> <p>Note 4: No pre-lodgement meeting can provide an authoritative statement as to the likely outcome of an application. A determination can only be made following the lodgement of an application and the completion of the assessment process.</p> <p>Note 5: Additional fees may be payable should further meetings be required.</p>

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Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date																

Signature															
Daytime Phone Number															
Date															

Please note: Payment card surcharge of 0.5% applies

Office Use Only																
Application No.																

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